



PUNCHLine – what is it?

PUNCHLine is an electronic newsletter keeping Ufford residents updated with activities, events and news, and is in addition to our monthly village magazine the Ufford PUNCH. The Ufford Parish Council (via the Clerk) and the Ufford PUNCH Committee (via a reporter) jointly manage the PUNCHLine and they assess the frequency and content of the newsletter in order to better serve our community.

PUNCHLine will also accept comments or suggestions, as long as a name and contact details are provided. Please send to: PUNCHLine@uffordpunch.org.uk

Our promise to you:

1. No SPAM.
2. We will send out a PUNCHLine, for: - road closures, alerts to thefts or vandalism, bad weather/school closures, lost/found pets and police warnings regarding scams or local incidents. We will also send out reminders and notices of events.
3. We are registered with the Information Commissioners Office and are bound by data protection legislation. Ufford PUNCH is fully compliant with the GDPR and we do not retain your email address without your prior permission or sell it to outside agencies.
4. All emails will be sent “blind” - i.e. other recipients will not be able to see your email address.
5. We will endeavour to include submitted items (within the guidelines below) but reserve the right to edit items for brevity.
6. To subscribe just email punchline@uffordpunch.org.uk: to unsubscribe please simply follow the link at the bottom of the page on each PUNCHLine email.

Items can be included, by anyone, for the following reasons:

7. Requesting views or feedback from village residents by a stated deadline - for example on planning applications.
8. Asking for volunteers for village events or committees.



9. Advertising village / community events; those organised by a local group (the Gardening Club Produce Show; where villagers may be involved (Art for Cure); or where the dates in the PUNCH were incorrect or have been changed.
10. Items that are “free to a good home” such as a glut of runner beans or furniture items that are no longer wanted. For Sale items can be put into the PUNCH for free, contact temp@uffordpunch.org.uk

Items that WILL NOT be included:

11. Personal viewpoints or complaints: we cannot arbitrate in personal disputes. Personal criticisms or offensive communications.
12. Criticism of matters that are beyond the remit of the UPC or PUNCH - for example decisions made by the District and County Councils or other authorities.

To include an item on the Ufford PUNCHLine please email PUNCHLine@uffordpunch.org.uk:

- Make sure that you include your name along with your email address, and if appropriate, a contact telephone (for example to book tickets for an event).
- Set out your view / item in a clear and easily understood way.
- Ensure that the item fits the PUNCHLine criteria.
- Include relevant dates, times and locations for any event.
- Young people are encouraged to include items but those under the age of 16 will be asked to supply a supporting email from a parent/guardian as a safeguard.

Please do consider joining PUNCHLine rather than sending emails on or receiving a forwarded copy as you never know what you need to know and your 'middle man' has missed it or is away!