



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 ufford.pc@hotmail.com

NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 21st MARCH 2023 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £25.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of meeting dated 21st February 2023
5. To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/0646/TCA - 1no. Ash (T1 on plan) - Reduce crown by 2.5 metres back to suitable growth points - 2 Melton Hamlet, Lower Street, Ufford
 - b) DC/23/0531/VOC - Variation of condition 1 (approved plans/drawings) of planning permission ref. DC/21/0466/VOC (as amended by DC/22/2613/AME) - Erection of 7x single storey bungalow dwellings - Part Land North Of Hill Farm, High Street, Ufford
6. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, including:
 - a) Action taken following Appeal decision on land opposite 1 Loudham Lane
 - b) Land at top of Church Lane
7. Neighbourhood Plan:
 - a) To receive an update on the work done by NP Steering Group
 - b) To discuss funding in 2023/2024

Please be aware that recording of meetings is probable

8. Lobby Groups:

- a) To receive update on the East Suffolk Planning Alliance (ESPA) and to discuss to what level UPC wish to be involved
- b) To discuss draft letter to Chris Bally (CEO of ESC) from the Joint Parish Traffic Initiative (JPTI)

9. Finance Matters:

- a) To receive Accounts as at 28th February 2023
- b) To review reserves held by the Council
- c) To authorise the following Invoices for Payment:
 - i. J Hallett (Salary and Expenses) £844.32
 - ii. SCC Pension Fund (Clerk's Pension) £246.50
 - iii. Ufford Punch (Annual Subscription) £18.50
 - iv. Direct365Online Ltd (Defib Pads) £142.04
 - v. A Martin (Tree Poppers) £739.20
 - vi. SALC (Payroll provision for 6 months) £54.00
 - vii. *Any invoice coming forth*
- d) To note Payments made since last meeting:
 - i. Starboard Systems Ltd (Scribe) £714.00
 - ii. Suffolk County Council (Street Light Upgrade) £5,376.00
- e) To note Payments received since last meeting:
 - i. Astco Recycling (Clothes Bank) £tbc
 - ii. East Suffolk Council (Grant for Poppers) £587.00

10. Project Updates – To receive updates on the following projects:

- a) Ufford Warm Room Project and to discuss setting up a regular 'Coffee and Chat' event
- b) Placecheck Data Actions
- c) Sale of Social Housing
- d) Water Testing of Deben at Hawkeswade Bridge

11. Recreation Ground and Parklands Woods:

- a) To receive update on the Kings Coronation Celebrations

12. Ufford Community Hall:

- a) To receive an update on Woodbridge Town Youths using the Football Pitch
- b) To receive notification of the outcome of the prosecution regarding the damage caused to the Community Hall (July 2022) and to discuss compensation awarded by the Court
- c) To discuss a Public Toilet at the Community Hall

13. Highways/Footpaths:

- a) To receive Footpaths Report March 2023

14. To discuss draft 'Projects List' for the spending of CIL funds

15. To review format of the Annual Parish Meeting

16. To receive reports on meetings attended on behalf of the Council

17. Documentation – To review and adopt or comment on the following Policies / Procedures / Documents:

- a) Risk Assessment (Financial) March 2023 – *sent to Councillors on 2nd March 2023*

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b) Risk Assessment (Non-Financial) March 2023 – *sent to Councillors on 2nd March 2023*

18. To receive agenda items for next meeting and agree date of Next Meeting (18th April 2023)

Judi Hallett - Clerk to the Parish Council (16th March 2023)