



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 ufford.pc@hotmail.com

NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 15th APRIL 2025 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 18th March 2025
5. Finance Matters:
 - a) To receive and agree End of Year Accounts to 31st March 2025
 - b) To receive and accept Internal Auditor's Report for 2024/25 and 'Annual Internal Audit Report' within Part 3 of the Annual Governance and Accountability Return (AGAR) 2024/25
 - c) To agree and complete Section 1 of Part 3 of the AGAR 2024/25
 - d) To agree and complete Section 2 of Part 3 of the AGAR 2024/25
 - e) To agree the CIL Report as at 31st March 2025
 - f) To agree the Reserve Allocations as at 1st April 2025
 - g) To agree the Internal Control Statement for year ending 31st March 2025
 - h) To receive update on the CCLA Account
 - i) To discuss bank and CCLA signatories and authorise one new Councillor
 - j) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £tbc
 - ii. SCC Pension Fund (Clerk's Pension) £tbc
 - iii. SALC (Annual Subscription and Payroll) £453.00

Please be aware that recording of meetings is probable

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| iv. D M Bracey (Play Park Inspections) | £516.00 |
| v. Thurlow Nunn Standen Ltd (Hatchet and Saw Blade) | £74.65 |
| vi. <i>Any invoice coming forth</i> | |
- k) To note Payments made since last meeting:
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|---------------------------------------|-----------|
| i. Westover Landscape (Advice re. NP) | £44.00 |
| ii. Compass Planning (NP) | £1,080.00 |
| iii. Rachel Leggett (NP) | £135.00 |
- l) To note Payments received since last meeting:
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| i. CCLA Interest | £74.22 |
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6. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
- a) DC/25/1319/FUL - Single storey rear extension and raised platform to revised design to application DC/24/3491/FUL – Foxgloves, The Avenue, Ufford
 - b) DC/25/1073/FUL - Phased Development of 1x 2 bed Dwelling/Driveway (Phase 1) & 1x 3 bed Self-build Dwelling/Driveway (Phase 2) - Land Between Hill Farm Yarmouth Road And Thornborough Park High Street, Ufford,
7. Other Planning Matters:
- a) To acknowledge previous months list of ESC Planning decisions
 - b) To receive update on a proposed Care Village along Yarmouth Road, Melton
 - c) To receive update on BSR Energy Consultation re. Pettistree Solar Farm
8. Community Hall:
- a) To receive update on the Electric Vehicle Charging Point and to approve signing documentation if appropriate
9. Recreation Ground/Woodlands:
- a) To receive an update on the Management of the Woods and draft Woodlands Management Plan
 - b) To discuss working with HM Prison Service to work in the Woods
10. Highways:
- a) To receive an update on the Sizewell C Traffic Monitoring
 - b) To discuss complaint from resident at the continuous Gas main repairs on the A12 Slip Road, close to Sogenhoe Chapel
11. Council Administration - To discuss receive update on project to move to a 'gov.uk' domain for the website and Clerk's email address
12. To receive reports on meetings attended on behalf of the Council
13. To receive details of the Annual Parish Meeting - 16th April 2025
14. To prepare for the Annual Meeting of the Parish Council
15. To receive agenda items for next meeting and agree date of Next Meeting (20th May 2025)

Exclusion of the press and public from this item by virtue of Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the matter to be discussed

Please be aware that recording of meetings is probable

16. To discuss Policy UFF16 in the Draft Ufford Neighbourhood Plan and engagement with Land owner

Re-Entry of Press and Public

Judi Hallett - Clerk to the Parish Council (10th April 2025)