



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17TH JUNE 2025 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 20th May 2025
5. To elect the Vice- Chair of the Council for 2025/26 and signing of the 'Declaration of Acceptance of Office'
6. Finance Matters:
 - a) To receive and agree Accounts to 31st May 2025
 - b) To discuss continuing with the Zoom subscription (cost rising to £13.99 per month from 1st June 2025)
 - c) To confirm UPC wished to continue to use Mr Trevor Brown as Internal Auditor, given details of fees
 - d) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£848.59
ii. SCC Pension Fund (Clerk's Pension)	£215.21
iii. R Forge (Reimbursement of Fuel Costs for Woodland Group)	£15.69
iv. Thurlow Nunn Standen Ltd (Various Items for Woods)	£129.96
v. Steven Churchyard Maintenance)	£200.00

Please be aware that recording of meetings is probable

vi. Any invoice coming forth

e) To note Payments made since last meeting:

i. None

f) To note Payments received since last meeting:

i. Alford Storage (Clothes Bank)

£11.00

7. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:

a) DC/25/1561/FUL - Erection of garage for motorbike storage at 5 Thornborough Park, High Street, Ufford – *Revised Plans*

b) DC/25/1483/OUT - Outline Application (Some Matters Reserved) - Care Village comprising a 64 bedroom care home (use Class C2) together with 40no assisted care bungalows (Use Class C2) associated facilities, bowling green, car parking, open space provision with associated infrastructure and access - Land Off Yarmouth Road, Melton

8. Other Planning Matters:

a) To acknowledge previous months list of ESC Planning decisions

b) To receive update on BSR Energy Consultation re. Pettistree Solar Farm

9. Neighbourhood Plan:

a) To receive feedback on the Landex Exhibition

b) To discuss scope of 'Terms of Reference' for 'Ufford Neighbourhood Plan Implementation Group' - UNPIG

10. Recreation Ground/Woodlands:

a) To receive an update on Woodlands Management

b) To discuss scope of 'Terms of Reference' for FPW

c) To discuss the external resource locker and its continued use

d) To discuss the following items relating to the BMX Track:

i. Refuse Bins

ii. Track Improvements

iii. Benches

11. Highways:

a) To receive an update on placing of a Memorial Bench at the East Lane Triangle

b) To receive an update on the Sogenhoe Chapel lease and placing of the new Wooden Cross

12. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List

13. To receive reports on meetings attended on behalf of the Council

14. To receive agenda items for next meeting and agree date of Next Meeting (15th July 2025)

Judi Hallett - Clerk to the Parish Council (12th June 2025)