



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 16TH SEPTEMBER 2025 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 19th August 2025
5. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) DC/25/3028/TCA - 1no. Willow (marked on plan) - Pollard at height shown on accompanying statement. 1no. Purple leaved Maple (marked on plan) - Fell. 1no Alder (AL1 on plan) - Reduce overextended limbs above liquid Amber by approx. 6m at 10m from the ground. 1no. Alder (AL2 on plan) - Reduce overextended leaning limbs by approx. 5m at 9m from the ground. 1no. Alder (AL3 on plan) - Remove deadwood - Brook Cottage, Barrack Lane, Ufford
 - b) DC/25/3336/TCA - 1no. Magnolia and 1no. Prunus (T2 and T3 on plan) - Crown reduce by up to 2 metres - Potts Croft, Church Lane, Ufford
 - c) DC/25/3429/TCA - 1no. Conifer (marked on plan) - Fell - Little Springs, Loudham Lane, Ufford

6. Other Planning Matters:
 - a) To acknowledge previous months list of ESC Planning decisions
 - b) To discuss DC/21/5550/FUL - Park Farm Solar Farm and response received to our latest letter
 - c) To discuss response to the latest letter from the Stop Deben Solar action group
7. Neighbourhood Plan:
 - a) To discuss scope of 'Terms of Reference' for 'Ufford Neighbourhood Plan Implementation Group' – UNPIG
 - b) To discuss the latest position with Landex regarding Crown Nursery site development
8. CIL Projects List – To review and update
9. Finance Matters:
 - a) To receive and agree Accounts to 31st August 2025
 - b) Insurance – To receive report on LTA with Hiscox Insurance and alternative quote from Zurich Insurance
 - c) To discuss provision of a Waste Bin for BMX track (£40.79 per quarter)
 - d) To discuss purchase of a Grit Bin for Goldsmiths (*road now adopted by SCC*)
 - e) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £1,004.22
 - ii. SCC Pension Fund (Clerk's Pension) £260.31
 - iii. Aaron Electrical (Suffolk) Ltd (Disconnection of EV Point) £102.00
 - iv. R Forge (Petrol for FPW) £15.99
 - v. *Any invoice coming forth*
 - f) To note Payments made since last meeting:
 - i. None
 - g) To note Payments received since last meeting:
 - i. Clothes Bank £15.00
10. Council Administration:
 - a) To receive report on Assertion 10 Training attended by the Clerk
 - b) To discuss moving to 'gov.uk' email addresses for all Councillors
 - c) To receive report on latest Asset Review and discuss work required
 - d) To discuss co-option of a Councillor
11. Recreation Ground/Woodlands:
 - a) To receive an update on Woodlands Management (report from Cllr. Forge) and discuss further work required
 - b) To discuss scope of 'Terms of Reference' for FPW
 - c) To receive an update on the Woodbridge Town Youth Football Club's use of the Ufford pitch
 - d) To receive update on the BMX Track management
 - e) To review the CCTV configuration and discuss upgrading the system
12. Community Hall:
 - a) To receive an update on the Hall and to discuss requirement for main entrance to be replaced

13. Highways:

- a) To receive an update on placing of a Memorial Bench at the East Lane Triangle
- b) To receive an update on the Sogenhoe Chapel Wooden Cross and plaque
- c) To discuss forthcoming Rail Level Crossing closures at Ufford and Melton and related Sizewell C construction issues
- d) To discuss the viability and continuation of the Community Speed Watch Group

14. Documentation – To review and adopt

- a) Asset Register Sept 2025 (including revised 'Replacement' costs)

15. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List

16. To receive reports on meetings attended on behalf of the Council

17. To receive agenda items for next meeting and agree date of Next Meeting (21st October 2025)

Judi Hallett - Clerk to the Parish Council (11th September 2025)