



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING
TO BE HELD ON TUESDAY 21st OCTOBER 2025
THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 16th September 2025
5. Planning - To discuss and agree response to the following Planning Applications, Appeals or Proposed Development:
 - a) DC/25/2945/FUL - Single-family dwelling and associated landscaping works - Land At Dingley Dell, Lower Road, Melton
 - b) DC/25/3585/FUL - Erection of summer house for staff use in conjunction with existing business premises at Bella Barn, Decoy Farm, Old Church Road, Melton
 - c) DC/25/3954/TCA - 1no. Poplar (T1 on plan) - Fell 1no. Norway Maple (T2 on plan) - Reduce crown by up to 3 metres - Shincliffe, Lower Road, Ufford
6. Other Planning Matters:
 - a) To acknowledge previous months list of ESC Planning decisions
 - b) To report comments on the Consultation Telecoms Site at Grove Farm
 - c) To report back from the 'ESC Local Plan – Call For Sites' webinar
7. To discuss how to show Ufford is a 'welcoming and inclusive' village

Please be aware that recording of meetings is probable

8. Neighbourhood Plan:
 - a) To discuss progress of setting up the 'Ufford Neighbourhood Plan Implementation Group' – UNPIG
 - b) To discuss the latest position with Landex regarding Crown Nursery site development
9. Finance Matters:
 - a) To receive and agree Accounts to 30th September 2025
 - b) To review funds held with CCLA and discuss any transfers
 - c) To authorise the following Invoices for Payment/Transfers:

i. J Hallett (Salary and Expenses)	£974.45
ii. SCC Pension Fund (Clerk's Pension)	£222.72
iii. H C Slingsby Plc (Grit Bin)	£226.80
iv. Ufford Community Hall (Hall Hire)	£120.00
v. Thurlow Nunn Standen Ltd (Items for Woods Group)	£274.22
vi. HMRC Cumbernauld (Clerk's PAYE/NI)	£146.05
vii. SALC (Payroll Service)	£57.60
viii. East Suffolk Services (BMX Track Bin)	£48.95
ix. D Findley (Water Testing Consumables)	£84.00
x. <i>Any invoice coming forth</i>	
 - d) To note Payments made since last meeting:
 - i. None
 - e) To note Payments received since last meeting:
 - i. East Suffolk Council (Precept 50%) £13,053.00
10. Council Administration:
 - a) To discuss moving to 'gov.uk' email addresses for all Councillors
 - b) To discuss co-option of a Councillor
11. Recreation Ground/Woodlands:
 - a) To receive an update on Woodlands Management (report from Cllr. Forge) and discuss further work required
 - b) To discuss scope of 'Terms of Reference' for FPW
12. Community Hall:
 - a) To receive an update on the Hall and to discuss requirement for main entrance to be replaced
 - b) To discuss WTYFC use of the Hall and Recreation Ground
 - c) To receive an update on options for renewing the CCTV at the Recreation Ground
13. Highways:
 - a) To receive an update on the Sogenhoe Chapel Wooden Cross and Stone and a suggested donation to charity
 - b) To discuss forthcoming Rail Level Crossing closures at Ufford and Melton and related Sizewell C construction issues
 - c) To discuss supporting a call for villages affected by SZC to have a 20MPH speed limit applied
14. Documentation – To review and adopt
 - a) IT Policy (October 2025) – *sent to all for review on 19th September 2025*

15. To receive reports on meetings attended on behalf of the Council

16. To receive agenda items for next meeting and agree date of Next Meeting (18th November 2025)

Judi Hallett - Clerk to the Parish Council (16th October 2025)